



Community Booth Application Form

BASIC INFORMATION

DATE:

OFFICAL NAME OF ORGANIZATION:

ORGANIZATION CHARITABLE NUMBER:

PHONE NUMBER:

ADDRESS:

AUTHORIZED REPRESENTATIVE:

EMAIL:

TITLE:

ORGANIZATIONAL FUNCTION:

NAME OF EVENT, DISPLAY, EXHIBIT:

SHOPPING CENTRE YOU WOULD LIKE:

DATES YOU WOULD PREFER:

PURPOSE OF EVENT, DISPLAY, EXHIBIT:

DISPLAY DISCRPTION AND PHYSICAL REQUIREMENTS:

DESCRIBE DISPLAY:

WILL THERE BE (WRITE YES OR NO):

SOUND:

FILM:

SLIDES:



PROMOTION AND PUBLICITY

WILL EVENT, DISPLAY OR EXHIBIT BE PUBLICIZED IN ANY WAY, IF SO HOW?

Samples of all notices, media releases and any subsequent coverage must be forwarded to the shopping centre management.

MEDIA:

All media must be pre-approved by management prior to invitation. Any media invitations to the mall must be explicitly approved by the management office and media is expected to follow all guidelines.

SALES OF MERCHANDISE OR SERVICE

No sales of merchandise or services are permitted by any exhibitor unless specifically approved by the Shopping Centre management team.

A provincial permit must be obtained by anyone selling raffle tickets. Prior to the event, display or exhibit the exhibitor will obtain all approvals, licenses or permits required and the payment of all fees, charges or royalties payable. Upon request, the exhibitor shall present to the Licensor a copy of all such approvals, licenses or permits including evidence of all necessary payments required in respect of such approvals, licenses or permits. The exhibitor shall indemnify and save harmless the Licensor from and against all and any demands, liabilities, fees, charges or royalties arising from or out of the license agreement.

Please attach any necessary media, pictures, or information that may not have been covered in this application form.

Please give the Shopping Centre seven (7) days to respond to any inquiries. You will receive notice from the Shopping Centre as to if your request has been approved, denied or if more information is required. Please submit this form at least six (6) weeks, prior to the start of event



STRATHALLEN
Property Management Inc.

I HEREBY CERTIFY THAT THE ABOVE AND ATTACHED INFORMATION IS TRUE AND COMPLETE. I HAVE READ, UNDERSTOOD AND ACCEPTED THE TERMS AS STATED:

EXHIBITOR:

DATED:

APPLICATION APPROVED AND REVIEWED BY STRATHALLEN PROPERTY MANAGEMENT INC.

PER (Property Manager):

DATED:

**Once filled out please download and submit to:
rdascanio@strathallen.com**

Thank you!